

January 2, 2025

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, (via teleconference) Kovach, Chief Clerk Witchey, Solicitor McDonald, Treasurer Creveling, Jean Lapinski, Marcie Strachko, and Michelle Frye.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Karschner, seconded by Brewer; all approved.

DEPARTMENT REPORTS: None

OLD BUSINESS: None

NEW BUSINESS:

A. Approve the 2025 Evansville Lake Park opening of March 28<sup>th</sup> and closing of October 24<sup>th</sup>

Motion by Brewer and seconded by Karschner; all approved

B. APPROVE THE FOLLOWING HIRES/STEP INCREASES/PROMOTIONS:

- Sara Schraeder, Budgetary/Payroll Coord. Comm, 10 yr step, 01/02/2025

Motion by Karchner and seconded by Kovach; all approved

C. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS/COURT EMPLOYEE HIRES/STEP INCREASES/PROMOTIONS:

- Carol Horn, TipStaff, Courts, Hire, 01/03/2025

Motion by Brewer and seconded by Kovach; all approved

D. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS/TERMINATIONS/RETIREMENTS:

- Bradley Quinn, Caseworker Intern, CYS, Resignation, 12/6/2024
- Bradley Miller, TipStaff, Courts, Retirement, 12/31/2024
- Holly Breisch, FT CO, Jail, Retirement, 12/31/2024
- Anthony Kopitsky, Sheriff Deputy, Sheriff, Retirement, 01/01/2025
- Jill Schoepflin, PT Admin, FC, Retirement, 12/31/24
- Kayla Green, PT LPN, Jail, Resignation, 12/31/24

Motion by Karchner and seconded by Kovach; all approved

CORRESPONDANCE:

- Commissioners were notified of a Request for Water Obstruction Permit by Scott Whyne. Project is a culvert replacement of a 36" diameter culvert pipe at 11 Sulky Road in Millville Pa.
- The state sent notification of the bid thresholds for 2025, stating anything over \$23,800 requires public bidding, between \$12,900 and \$23,800 three written or telephonic quotes, and anything under \$12,900 no formal bidding required.

PUBLIC COMMENT:

None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Kovach and seconded by Karchner. The motion passed.

Attest: \_\_\_\_\_  
David J. Witchey, Chief Clerk