

January 2, 2025

REORGANIZATIONAL

There was a reorganizational meeting at 10:00 AM in the Commissioners Conference Room at 700 Sawmill Road Small Conference Room for the reorganizational meeting for 2023. In attendance were Commissioners Brewer, Karschner, (via teleconference) Kovach, Solicitor McDonald, Chief Clerk Witchey, Sheriff Chamberlain, Treasurer Creveling, Register & Recorder Lupini, Prothonotary Stroup, Jean Lapinski, Michele Frye, Matt Repasky, MJ Mahon, Alicia Marinos, and Marcie Strachko. Via Zoom: Betsy Krmaer, Jenn Long, Chris Anderson, Don Coleman, Tom Frace, and Tim Murphy.

NEW BUSINESS:

Solicitor McDonald called the meeting to order and he asked for the nomination for Chairman of the Board

A. Ask for nomination of a Chairman of the Board;

Motion by Karschner for Brewer and seconded by Kovach; abstain by Brewer; motion passes

B. Ask for a nomination of a Vice-Chairman of the Board

Motion by Brewer for Karschner and seconded by Kovach; abstain by Karschner; motion passes

C. Ask for a nomination of a Secretary of the Board

Motion by Karchner for Kovach and seconded by Brewer; abstain by Kovach; motion passes

D. Reappointment of Solicitor McDonald

Motion by Brewer and seconded by Karschner; all approved

E. Reappointment of Chief Clerk Witchey

Motion by Kovach and seconded by Brewer; all approved

F. Approve the Continued Agreement with First Columbia Bank and Trust as the Depository for County Funds

Motion by Kovach and seconded by Karschner; all approved

G. Approve First Keystone Bank as an Auxiliary account for County Funds

Motion by Kovach and seconded by Brewer; all approved

H. Approve the 2025 holiday calendar

Motion by Karchner and seconded by Brewer; all approved

I. Approve the 2025 payroll and holiday calendar

Motion by Brewer and seconded by Kovach; all approved

J. Approve the County operational hours for 2025 as 8:00 AM to 4:30 PM (in the policy manual)

Motion by Karschner and seconded by Brewer; all approved

K. Approve the Policies and Procedure Manual

Motion by Kovach and seconded by Karschner; all approved

L. Authorize the Chief Clerk and/or Finance Director to approve payment of bills which may cause the County to lose a discount or suffer a penalty because failure to remit at an earlier date than a scheduled meeting day for approval

Motion by Karschner and seconded by Kovach; all approved

- M. Approve the federal mileage rate of \$.70 per mile.

Motion by Kovach and seconded by Brewer; all approved

- N. Approve the reappointment of County personnel (listing is in the salary board minutes)

Motion by Kovach and seconded by Karschner; all approved

- O. Approve the appointments of commissioners and alternatives to the various boards (SEDA-COG, Conservation, Traveling Library, CMSU, WVFMB, HS Coalition, LEPC, WIA/LEO, CMVB, CMOA, Penn State Extension, CCWMA DRIVE, and FOCUS. CYS Advisory Board has all three Commissioners s Ex-Officio Members)

SEDA-COG - Randy Karchner	Alternate - Brandon Eyerly
Conservation - Randy Karchner	Alternate – Dean Brewer
Traveling Library – Dean Brewer	Alternate - David Kovach
HS Coalition - David Kovach	Alternate – Dean Brewer
WVFMB – Chris Anderson	Alternate – Randy Karchner
LEPC - Randy Karchner	
CMVB - Dean Brewer	
CMOA- Randy Karchner	
CYS Advisory - All Commissioners as Ex-Officio Members	
WIA/LEO - David Kovach	
Penn State Extension - David Kovach	
CMSU - Dean Brewer	
CCWMA - Randy Karchner, Dave Kovach	
DRIVE - Dean Brewer	
Prison Board - All Commissioners	
ECEN Board - All Commissioners	
GEMS Authority – David Kovach	

Motion by Karschner and seconded by Kovach; all approved

- P. Approve Attorney McDonald as Solicitor for the Columbia County Election Board for 2024.

Motion by Karschner and seconded by Kovach; all approved

- Q. Approve Dave Witchey, Chief Clerk for the Columbia County Elections Board for 2024.

Motion by Brewer and seconded by Karschner; all approved

- R. Authorize Chief Clerk and Solicitor McDonald to act on any disputed electoral issues and to issue Watcher’s Certificates to candidates and parties as entitled by law during 2024.

Motion by Brewer and seconded by Karchner; all approved

- S. Approve Matthew Repasky and Thea Karas to act on behalf of the Columbia County Board of Elections for conducting election matters and to issue Watcher’s Certificates to candidates and parties as entitled by law during 2024.

Motion by Kovach and seconded by Brewer; all approved

- T. Approval to notify Judges, Inspectors & Clerks of Poll School for the April 23rd, 2024 Municipal Primary and Municipal Election Nov 5th, 2024.

Motion by Kovach and seconded by Karschner; all approved

- U. Approve the following election advertising:

1. Public Test of the Unisyn System Voting for General Primary and Election

2. Return Board convenes Friday after the General Primary and Election
3. Casting of the lots for tie votes (if any) at the General Primary and Election
4. “Notice of General Primary” in the newspaper, listing office titles which will appear on the primary ballots
5. “Notice of General Election” in the newspaper, listing office titles and candidates which will appear on the election ballots
6. Any and all additional advertising that may be necessary to conduct Election in 2022

Motion by Karchner and seconded by Brewer; all approved

With no further business to discuss, the meeting was adjourned on a motion by Karschner and seconded by Brewer. The motion passed.

Attest: _____
David J. Witchev, Chief Clerk