

December 5, 2024

There was a Commissioners meeting at 2:00 PM in the Commissioners Conference Room at 700 Sawmill Road, Small Conference Room for the regular scheduled Commissioners meeting. In attendance were Commissioners Brewer, Karschner, Kovach, Solicitor McDonald, Michelle Frye, Marcie Strachko, Jean Lapinski, Dave Withey, Treasurer Creveling, and Bob Christianson. Via zoom were the following individuals Jennifer Long, Don Coleman, Jodi Cook, and Jeremy Brown.

Commissioner Brewer called the meeting to order and asked that we stand and pledge the flag, he then called for the approval of the minutes of the prior meeting.

Motion by Commissioner Kovach, seconded by Commissioner Karschner, all approved; motion passes.

Commissioner Brewer then called for a report of the work session: The report is as follows, at 10:00 there was a work session held. In attendance were Commissioners Brewer, Karschner, Kovach, Michelle Frye, Marcie Strachko, Jean Lapinski, Dave Withey, Treasurer Creveling, Roy Bunger and Bob Christianson. Commissioner Brewer called the meeting to order and asked Bob Christianson to start the meeting by giving an update with water and sewer in South Centre Township. He stated that Violoa only had punch list items for the water project and that sewer is still progressing and that he had a meeting later that day with their engineer. After that brief discussion the rest of the agenda was reviewed and Marcie reviewed the hires/step increase and promotions for both the Commissioners and Elected Officials and Courts and then we reviewed bills and available cash. After which the work session was adjourned.

DEPARTMENT REPORTS:

Register & Recorder – November Report:

Total remitted to the County was \$29,677.50  
Total business all sources was \$708,552.52

Number of Deeds recorded for November was 134  
Number of Mortgages recorded for November was 125

Sheriff Revenue – November Report

Interest:	\$ 1,251.60
Civil	\$ 2,865.00
Lic To Carry	\$ 2,185.00
Lic to Sell Firearms	\$ 57.00
Lic to Sell Precious Metals	\$ 0.00
Personal Prop	\$ 894.00
Real Estate	\$ 4,793.80
Transports	\$ 0.00
Warrant	\$ 1,156.08
Total	\$13,202.48

Treasurer – November Report:

County Commission \$1,362.00

OLD BUSINESS: ~~Franklin Kepner III, Asst PD – PT, Resignation, 12/21/2024~~

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

6. NEW BUSINESS:

- A. Approve the payment to Robert C. Young and Larson Design out of Hotel Tax Funds for the Briar Creek Lake Step Project

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

- B. Approve the use of the front of the Courthouse on January 11<sup>th</sup>, 2025 at noon for the Cultural and Religious Alliance for time of meditations, readings to lift up peace and shalom for the public.

Commissioner Karschner made a motion, Commissioner Kovach seconded; all approved

C. Approve the exoneration of tax/cost/interest for campers that moved out of campground with no permit

- Parcel # 20-06-00401095 \$ 65.27
- Parcel # 20-06-00401113 \$ 65.93
- Parcel # 20-06-00401198 \$ 128.33

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all approved

D. Approve the exoneration of tax/cost/interest for a veteran that is 100% disabled

- [illegible]

Motion by Commissioner Kovach and seconded by Commissioner Brewer; all approved

E. APPROVE THE FOLLOWING HIRES, STEP INCREASES and/or PROMOTIONS:

- Kristyn Stump, FT CO, Jail, six (6) year step inc, 12/9/24
- James Dent, FT CO, Jail, six (6) year step inc, 11/11/24
- Matthew Horrax, FT CO, Jail, two (2) year step inc, 12/04/24
- Natalie Wiley, FT CO, Jail, one (1) year step inc, 12/10/24
- Nathan Apple, FT CO, Jail, one (1) year step inc, 12/10/24
- Mason Vandermark, FT CO, Jail, one (1) year step inc, 12/10/24
- Gabrielle Brennan, FT LPN, Jail, six (6) month step inc, 12/10/24
- Lottie Neiswender, FT LPN, Jail, eight (8) year step inc, 11/30/24
- Mark Horrax, Sergeant, Jail, twenty (20) year step inc, 12/15/24
- Todd Burke, PT CO, Jail, six (6) month step inc, 11/15/24
- Payton Aucker, Sergeant, Jail, six (6) year inc, 12/2/24

Motion by Commissioner Kovach and seconded by Commissioner Karschner; all

F. APPROVE THE DATES OF THE FOLLOWING ELECTED OFFICIALS and COURT EMPLOYEE for their HIRES, STEP INCREASES and/or PROMOTIONS:

- None

G. APPROVE THE DATES OF THE FOLLOWING RESIGNATIONS, TERMINATIONS, and/or RETIREMENTS:

- Terrance Shelhart, FT CO, Jail, Resignation, 12/2/24
- Michael Irely, Hearing Officer, Courts, Retirement, 12/31/24
- David Heim, Chief Tax Assessor, Tax, Retirement, 12/31/24
- Elizabeth Dell, 2<sup>nd</sup> Deputy Treasurer, Treasurer, Retirement, 12/21/24

Commissioner Karschner made a motion, Commissioner Kovach seconded; all approved

### CORRESPONDANCE:

- White Pines notified the Commissioners that that are applying to DEP for State Only Air Plan Permit Renewal.
- Berkshire Hathaway reached out to the Commissioners if they are interested in selling or leasing their property at County Home Road located in Mount Pleasant Township.
- Bloomsburg Town Council is intending to submit 2023 CDBG program.
- The Commissioners have received notification from Barbara Craig for the Cabin Rip Rap Project located in Sugarloaf Township.
- Coleman Environmental Engineering notified the Commissioners of the Rote Hollow Road Culvert Project at Rote Hollow Road and Ikeler Hill Road.
- Larson Design Group sent notification that on behalf of Penn Dot of a Water Obstruction Permit for a bridge Structure Rehabilitation on SR42-134 Catawissa Creek.

## APPROVAL OF BILLS:

Approve the bills dated 12/6/2024 in the amount of \$161,384.49

Commissioner Karschner made a motion, Commissioner Kovach seconded; all approved

PUBLIC COMMENT:  
None

AJOURN:

With no further business to discuss, the meeting was adjourned on a motion by Commissioner Kovach seconded by Commissioner Karschner; motion passes.

Attest: \_\_\_\_\_  
Marcie Strachko